Colyton Grammar School
PARENTS' ASSOCIATION

Web www.cgspa.org.uk

Email chair@cgspa.org.uk

Chair Sebastian Swana

Colyton Grammar School Parents' Association
Registered Charity No. 273999

EMERGENCY GENERAL MEETING
12 November 2025
To be held on Zoom

Meeting link:
https://us06web.zoom.us/j/82253763298?pwd=y102k0U3WNRLGqkcK5aoJb8e7a6N17.1

Meeting ID: 822 5376 3298
Passcode: 047773

1. **Welcome, Present and Apologies:**

   Present:

   Apologies:

2. **Treasurer's Report for year ending 31 August 2025**

3. **Appointment of Independent Examiner of Accounts for the year ending 31 August 2025**

4. **Election of Officers and Trustees of the Committee**
   (Note: all committee members are also trustees of the charity)

   Chair:
   Secretary:
   Treasurer: Stephen Carp
   Vice Chair:
   Assistant Secretary:
   Marketing Lead: Andrea Hodges
   Website Manager: Seb Swana
   Event Support: Nell Robinson
   Refreshments Lead: Kathryn Klaentschi
   PA News: Andrea Hodges
   Parents' Co-ordinator: Amber Peters

Optional Committee Roles:

Second-Hand Uniform: Sarah-Jane Isitt
Book Club:
500Club: Stephen Carp
Summer & Winter Draws: Frankie Phillips
Big Colyton Art Show Lead: Hannah Oram
Festive Fair Lead:
Garden and Food Festival Lead:
Summer Fete Lead:
Colyford Goose Fayre Lead:

5. **Funding Objectives 25/26**

6. **Special Business:**

a. NEW ROLE – Grant Writer
b. Trustee's Declaration and Safeguarding
c. Community Events
d. Potential Fund-raising Activities

7. **Any Other Business:**

8. **Date of next AGM:**

9. **Date of meetings:**

a. **Planning Meeting** – TBC November
b. **General Meeting** – TBC January