CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01/09/2023 To 31/08/2024

Charity name: Colyton Grammar School Parent's Association

Charity registration number: 273999

Objectives and Activities

Summary of the purposes of the charity as set out in its governing document	To advance the education of pupils in the school by: • Developing more extended relationships between the staff, parents and others associated with the school; • Engaging in activities which support the school; and • Providing and assisting in the provision of such facilities or items for education at the school (not provided by statutory funds) as the committee in consultation with the Governing Body shall from time to time determine
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	The main activities of the Parents' Association have been to hold a number of fundraising events, and to receive donations. In planning the activities for the year, the trustees have kept in mind the guidance on public benefit issues by the Charity Commission.

Additional information (optional)
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Achievements and Performance

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Fundraising activities have raised a total of £24,099 net of expenses. The 500 club made a profit of £3,319 after prizes and parent pay expenses. We continued to collect and sell on 2nd hand uniform and this has raised £660, benefitting both the PA fund and parents, as well as ensuring less waste. Unfortunately the change to the school's PE kit lead to a drop in sales this year. The winter draw was well supported and produced a profit of £1,965. The Summer draw was resurrected and raised a net total of £1,641. The Big Colyton Art Show (held bi-annually) was held in October 2023 and raise a net total of £6,935 in this year. The Spring Fair became the Garden and Food festival once again and raised a net total of £3,465. We introduced a Winter Fair which raised a total of £1,628 We also provided refreshments at lots of school events including the Summer fair raising over £2,300. We have continued to make use of income from Easy fundraising and PayPal Giving – raising a total of £1,137 The PA was able to make donations of £40,000 to the school to fund the improvements to the Soud and light equipment in Cottrill Hall, which will be of great use to all pupils and the community. In addition we have funded Christmas trees and contributed to the Year 13 leavers event. The PA's administration costs were £185, including ParentKind annual membership fees (including insurance), and lotteries. At the year-end the PA's net funds amounted to £9,782 of which £4,907 are available for distribution.

Additional information (optional)

Financial Review

Review of the charity's financial position at the end of the period	At the year-end the PA's net funds amounted to £26,490.
Statement explaining the policy for holding reserves stating why they are held	Reserves are held for contingency (£2000) and also sufficient for the 500 club prizes for the next year to cover the event that there are insufficient entries. There are also reserves to refund icome received in 2023/4 for Festive fair 2024 which has been cancelled and for an outstanding payment from BCAS, Akllowance is made for known expenses in 2024/5 (web hosting/parentkind/lotteries licence)
Amount of reserves held	£4,875
Reasons for holding zero reserves	
Details of fund materially in deficit	
Explanation of any uncertainties about the charity continuing as a going concern	

Additional information (optional)
You may choose to include further statements where relevant about:

Structure, Governance and Management

Type of governing document (trust deed, royal charter)	Constitution adopted 3rd December 1976, last amended 24th April 2017
How is the charity constituted? (e.g unincorporated association, CIO)	Unincorporated association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Trustees are appointed by the members at the Annual General Meeting

Reference and Administrative details

Charity name	Colyton Grammar School Parents' Association
Other name the charity uses	
Registered charity number	273999
Charity's principal address	Colyton Grammar School Whitwell Lane Colyton DEVON EX24 6HN

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Kathryn Klaenstchi	Chair		
2	Amber Peters	Secretary		
3	Nell Robinson	Assistant Secretary		
4	Kathryn Elcoate	Treasurer		
5	Sarah Farmer	Assistant Treasurer		
6	Kirsty Ford	Website and Social media lead		
7	Caroline Pearce	Book Club Organiser		
8	Caroline Thomas	Whatsapp Organiser		
9	Sarah Hawkins	Second Hand uniform organiser		
10	Tim Harris	Head Teacher		
11	Liz Robinson	BCAS		
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Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Exemptions from disclosure

Reason for non-disclosure of key personnel details

Other optional information

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Kathryn Klaentschi	Kathryn Elcoate
Position (eg Secretary, Chair, etc)	Chair	Treasurer
Date	09/10/2024	