Web www.cgspa.org.uk
Email chair@cgspa.org.uk
Chair Neil Sewell

CGS PA Meeting

Agenda

13th May 2025 – 6pm

Tim Harris's office, Colyton Grammar School or on Teams

Teams Link to join remotely:

Join the meeting now: https://teams.microsoft.com/l/meetup-join/19%3ameeting_YjIxNTQ0ODgtMDgzZC00ZDQwLTk2OWQtNTZhMDBmMWUzZDQx%40thread.v2/0?context=%7b%22Tid%22%3a%222e944105-570d-4e09-bfff-ffb8ba00e6d9%22%2c%22Oid%22%3a%22e1a7c4b3-5723-48ff-8796-c7f2b599fe8a%22%7d

Meeting ID: 335 302 834 600 6
Passcode: U4iY9yT9

1. Welcome, Present and Apologies (2mins)
    a. Thanks, welcome, intro.
2. Minutes of last meeting and Action Items Update (10 mins)
3. Financial Update (2 mins)
4. 2nd Hand Uniform update (2 mins)
5. For discussion (4 mins):
    a. Event lead recruitment
    b. Parent Questionnaire
6. Last Quarter review (1 min)
    a. Event refreshments
7. Planning Next Quarter (15mins)
    a. Spending: Benches and tables
    b. Summer Fete
    c. Summer Draw
    d. Y6 Induction Day
    e. Leaver's Event
8. Longer-term Planning (10mins)
    a. BCAS
    b. Garden and Food Festival
    c. Other events
9. PA News (2 mins)
10. Operational Items (10mins)
    a. Policy review
        i. Risk Assessment Template – copy attached
11. Any Other Business (5mins)
12. Date of next PA meeting